

PREVENTION OF NOISE NUISANCE REGISTER

Name & Address of Premises	
Designated Premises Supervisor (DPS)	

This register is intended to demonstrate proactive compliance with the Licensing Act 2003, local authority licensing conditions, and environmental health requirements relating to the Prevention of Public Nuisance. It must be completed by a competent and authorised person, as designated by the DPS (Designated Premises Supervisor).

Date	Time	Activity/Event	Check Location 1	Check Location 2	Observations/ Noise Identified	Follow-Up Actions Taken	DPS/ Duty Manager Signature

Guidance for Staff

- Checks must be carried out **at intervals required by licence conditions** or at least **hourly during regulated entertainment**.
- External areas, smoking areas, beer gardens, and the site boundary must be inspected for:
 - Excessive noise
 - Loud music breakout
 - Anti-social behaviour (shouting, disturbances)
 - Engine noise, taxis, or congregating patrons
- Any nuisance identified **must be acted on immediately** and recorded.
- Examples of follow-up actions:
 - Reducing music volume
 - Closing windows/doors
 - Speaking with patrons
 - Asking taxis to switch off engines
 - Contacting door staff
- Records must be **kept for a minimum of 12 months** and made available to **authorised officers** (Licensing, Police, Environmental Health) upon request.

Declaration

I confirm that the entries made in this log are accurate and that all required monitoring checks were completed in accordance with our premises licence conditions and the Licensing Act 2003.

Name: _____

Role / Authorisation: _____

Signature: _____

Date: _____